

## Booth Allotment Preference and Procedure at Signature IIJS 2019

### Cost of Participation & Premium Charges:

Sr. No.	Type	Built-in Space Cost Per Sqmt. (Rs.)
1	Loose Stones / Synthetics	Rs. 21450
	Studded Jewellery / Gold Jewellery	Rs. 22650
	Signature Club	Rs. 30500
	International	US\$ 450
2	Premium On 2 Side Open Location	5% Over & Above to space cost
	Premium On 3 Side Open Location	10% Over & Above to space cost
	Premium On 4 Side Open Location (Island)	15% Over & Above to space cost
	Premium for Premium Location	5% Over & Above to space & Premium cost
3	Refundable Security Deposit	10 %
4	GST	18 %

### Order of Preference to Applicants:

1. Ordinary Members will have 1<sup>st</sup> preference in the allotment of booths.
2. Members having manufacturing units registered under Udyog Aadhar Number (UAN) / SSI with the Council will get 2<sup>nd</sup> preference in booth allotment.
3. Associate Member will get the 3<sup>rd</sup> preference in each respective category of allotment/s.

### The allotment of the applicants will be based on their GJEPC Membership status as on 30<sup>th</sup> September 2018

#### A. Last year Exhibitors (Signature IIJS 2018):

##### 1. First Preference: Auto Allotment (Retained)

AUTOMATIC allotment to those companies who are retaining the same area and location, WITHOUT any changes, as held in Signature IIJS 2018.

##### 2. Second Preference: Surrendering Partial Space

Allotment to Companies who surrender back partial space at existing location.

##### 3. DISPLACED/DISLOCATEDS

Allotment to applicants, if any, who are displaced. (By displaced it means those booths which are shifted due to streamlining/alignment of the floorplan. All such companies will get preference before companies that have applied for More Area, Less Area or Change of Location. The allotment will be from Higher to Lower Stall by lottery will continue in all preference like Displaced / More area/ Less area / Change of location. The list of the displaced booth is attached in **Annexure I.**

##### 4. Fourth Preference: Change in Location / Area / Section

Allotment to those companies who submit change of location / area or section. Please note, Exhibitors opting for change in section will be allocated booth after completing the allotment of booths within the section. For e.g: if an exhibitor has applied for change in section from Studded to Gold Jewellery Section, then the exhibitors who have applied for change in area/location within the Gold Jewellery Section will first be allotted the booths after which the exhibitors opting for change in section will be allotted booths, wherever applicable. The order of preference for allotment will be as follows:

- a. Companies **opting for LESS/SAME/MORE space** than occupied by them at Signature IIJS 2018. The order of allotment will be:
  - i. Ordinary Members
  - ii. Members having manufacturing units registered under Udyog Aadhar Number (UAN)/SSI
  - iii. Associate Members

*In case of more area sought, the order of preference will be based on least to highest no. of increase in booths sought by the exhibitor, i.e. if one calls for 4 to 8 booths (4 booth increase) will get preference over exhibitors who will seek increase from 2 to 8 (6 booths increase sought) and so on.*

- B. SECOND PREFERENCE:** Allotment of Waitlisted companies. The allotment of the waitlisted applicants will be based on their GJEPC Membership status as on 30<sup>th</sup> September 2018
- I. All the Ordinary Members of GJEPC under waitlist till Signature IIJS 2018 will be given 1<sup>st</sup> preference in allotment.
  - II. Members having manufacturing units registered under Udyog Aadhar Number (UAN)/SSI/MSME under waitlist till Signature IIJS 2018 will get 2<sup>nd</sup> preference.
  - III. Associate members under waitlist till Signature IIJS 2018 will get 3<sup>rd</sup> preference in allotment
- C. THIRD PREFERENCE:** Fresh applicants who have applied & submitted the application form on or before by 15<sup>th</sup> November 2018
- D. FOURTH PREFERENCE:** Application received post 15<sup>th</sup> November 2018 will be under a wait list category according to the date of receipt of the application and payment, all such booth will be allotted on first come first serve basis, subject to availability and cancellations, if any.

The last day of accepting the space applications for consideration in the process of allotment will be **Thursday, 15<sup>th</sup> November 2018**

**Allotment Procedure:**

Applicants who get selected under Signature Club (Only Jewellery) will be allotted booths first followed by Other Sections, Studed Jewellery, Gold Jewellery, Loose Stones section on lottery basis from higher to lower area.

**General Guidelines:**

- a. **Online Space Application:** All applicants are required to compulsorily submit the online space application form before **Thursday, 15<sup>th</sup> November 2018** and send application, payment and declaration to complete their participation formalities.
- b. **Pre-Fabricated Booths:** Members may take note that all the booths in various sections will be pre-fabricated maxima panels with fixed furniture. (Please refer to exhibition manual later for further details of options) Customized booths or involvement of private contractors is strictly not permitted
- c. **Display of Products:** Display of Loose Diamond & Colorstones in Jewellery Section is not allowed. Similarly, No Jewellery in Loose Diamonds & Colorstone Section will be allowed. (Beads in Mala form will be allowed in Loose stones section). **Display or sale of synthetic diamonds (loose or studded) which includes Man-made/Lab Grown Diamonds (LGD) / CVD / HPHT and man-made gem-materials like Moissanite, coated diamonds and other such Simulants in any other halls or product sections other than Synthetics & Simulants section is strictly prohibited.**
- d. **Booth Allotment:** Booth allotment will be undertaken section-wise from higher to lower space as per availability and through lottery basis. No further changes/modification in space will be accepted after submission of online space application form and before booth allotment.
- e. **Premium on Location:** All premium charges applicable on Corners, Island, Premium, booths are marked on the floor plan. Please refer to the legends & applicable premium given in floor plan. Premiums will be applicable on entire area of booth selected. In case of any further assistance please contact GJEPC.

**Point to Note:**

- a. Renewal/Application of Membership for FY 2018-19 is mandatory to be completed by 30<sup>th</sup> September 2018. Mere submission of the online space application form and submission of payment without renewal

of membership does not qualify any company to become a bonafide exhibitor and their participation will be cancelled. As an exception, membership is not mandatory to participate under Machinery section.

- b. Renewal/Application of KYC for FY 2018-19 is mandatory to be completed before online space application. **Member companies applying for IIJS Signature 2019, are required to obtain MyKYC ID on or before 15th November 2018. Companies that have obtained Temporary MyKYC ID are required to obtain permanent MyKYC ID on or before 30th November 2018 failing which the application for participation will be rejected & the member will lose their right of preference in allotment.**
- c. Applicants may note that all official communication from GJEPC for Signature IIJS 2019 will be done only through emails primarily at the email address notified under membership user. There will be no other medium of communication in this regard.
- d. The allotment of booths for all the applicant members (pan India) will be held at a centralized location in Mumbai on a stipulated date. Regional Applicants can be present at GJEPC Regional Offices as per the details mentioned in the allotment schedule that will be circulated later.
- e. The exact dates & schedule of allotment will be announced to all the applicants individually through email and also announced simultaneously on [www.iijs-signature.org](http://www.iijs-signature.org). Please note that communication in no other form will be made with regards to the final schedule of booth allotment.
- f. The decision of the organizers with regards to allotment will be final & binding on all the applicants.
- g. Please read the cancellation policy carefully before applying. The cancellation charges will be as under:

Sr. No.	Dates	Cancellation Charges
1	16 <sup>th</sup> November to the booth allotment	50%
2	After booth allotment	100%